



Youth Mayor  
& UK Youth Parliament Member

**CANDIDATE APPLICATION PACK**

Lambeth Youth Council  
Room B17, Lambeth Town Hall  
London SW2 1RW

Tel: 020 7926 2193/2169  
[youthcouncil@lambeth.org.uk](mailto:youthcouncil@lambeth.org.uk)  
[www.younglambeth.org.uk](http://www.younglambeth.org.uk)



# Lambeth Youth Mayor and Member of Youth Parliament (MYP)

## Application Guidance Notes

Please read these guidance notes thoroughly before completing your application.

### 1. About the roles

#### 1.1. What is a Youth Mayor?

A Youth Mayor is a young person aged 11-18 who is elected to represent the views and interests of other young people in his or her area.

In Lambeth, the Youth Mayor project was set up as a way of giving young people in the borough a voice, and a way of influencing decision-makers such as Councillors, businesses, service-providers and the media.

The Youth Mayor and his / her Deputy are elected in annual, borough-wide elections. Last year voting took place at schools, colleges and youth clubs across Lambeth, and over 10,000 votes were cast by young people.

Every year the Youth Mayor gets £25,000 in funding to help make Lambeth a better place for children and young people. If you think you've got what it takes to make a difference to the lives of young people in Lambeth, stand or vote in the 2012 Lambeth Youth Elections.

For more information visit [www.younglambeth.org/elections](http://www.younglambeth.org/elections)

#### 1.2. What is the UK Youth Parliament?

The UK Youth Parliament (UKYP) is an organisation that gives young people across the UK a powerful voice which is heard and listened to by local and national government, providers of services for young people and other agencies who have an interest in the views and needs of young people.

Run by young people, for young people, the UKYP has over 600 elected Members of Youth Parliament (MYPs) who work together to bring about positive change in their local communities.

MYPs are elected in annual youth elections throughout the UK. Any young person aged 11-18 can stand or vote in the elections. In the past two years, over one million young people have voted to elect a Member of Youth Parliament.

Once elected, MYPs organise events and projects, run campaigns, and influence decision-makers on the issues which matter most to young people. MYPs work in groups of regions,

but meet together once a year at a residential UK Youth Parliament Annual Sitting. MYPs also have an opportunity to attend a debate in the House of Commons.

For more information about the UK Youth Parliament visit [www.ukyouthparliament.org](http://www.ukyouthparliament.org)

## **2. Eligibility criteria**

To stand in the 2011 Lambeth Youth Elections you must:

- Be aged between 11 – 18 on February 2012
- Live, work or study in Lambeth
- Be willing to attend meetings and events\*
- Be able to represent young people in a positive way
- Be passionate about the issues that matter to young people
- Submit your completed application forms to Lambeth Youth Council by midday on Friday 27<sup>th</sup> January 2012

\*to fit around study, training or other important commitment

In order for your name to appear on the final ballot paper, you must also attend two 'candidate training days'. These training days will be held on:

- Saturday 4<sup>th</sup> and Sunday 5<sup>th</sup> February 2012

Only candidates who attend both training days and submit all relevant paperwork will be eligible to appear on the final ballot papers that will be issued to voters.

## **3. About the elections**

Elections for Lambeth's new Youth Mayor and Member of Youth Parliament (MYP) will be held across Lambeth between Monday 5<sup>th</sup> March and Wednesday 21<sup>st</sup> March 2012. Results will be announced at Lambeth Town Hall on Friday 23<sup>rd</sup> March 2012.

To vote in the 2012 Lambeth Youth Elections you must meet all the criteria above.

Voting will take place online within participating schools, colleges and youth centres in Lambeth. Schools are in the process of signing up, and so to check whether your school/college is participating please check our website [www.younglambeth.org/elections](http://www.younglambeth.org/elections) or speak to your teacher/tutor to find out.

The site will be updated regularly to inform you of where voting will take place.

If your school/college is not participating or you do not attend a school or college in Lambeth, you can still vote in the elections by registering online. Registration will take place during January so please check the website regularly or email [dajones@lambeth.org.uk](mailto:dajones@lambeth.org.uk) so you can be informed when this is available.

## **4. Young Person's Registration Form**

### **Basic Information**

Use this section to tell us your:

- Name

- Date of birth / age
- Gender
- Address and post code
- School, college or educational establishment
- Your telephone number, mobile number, and e-mail address
- Your equal opportunities monitoring information (ethnicity, learning difficulties etc)

*Equal opportunities monitoring is important because it allows us to see who we are involving in the Lambeth Youth Elections, and how.*

*It is important that we try and make sure that all young people have the chance to take part in the Lambeth Youth Elections, and the information collected in this section helps us to make sure that the elections are as accessible as possible.*

*The information you provide will not be used in the assessment of your application, and if you would prefer not to provide the information we are asking for, please just leave this section blank.*

### **What position are you nominating yourself for?**

You can stand in the Elections as a candidate for the Lambeth Youth Mayor, or Lambeth's Member of Youth Parliament – but not both! Tell us which role you want to nominate yourself for here.

### **I want to be Lambeth Youth Mayor / Member of Youth Parliament because...**

Use this space to tell us why you want to be Lambeth's next Youth Mayor / Member of Youth Parliament, what you would try and change if you got elected, and what skills you have that would make you successful in the role.

You don't have to write much – just try and use the space provided. Please don't attach any extra pages to your application – they're not necessary and they won't be used in the application assessment. Just use the space to give us an idea of 'who you are'.

### **Advocate Details**

Your Election Advocate is the adult who approves your application. For the Lambeth Youth Elections, your advocate must be one of the following:

- Teacher
- Youth Worker / Support Worker
- Employer

Only candidates whose applications have been signed by a named advocate will be eligible to appear on the final ballot papers that will be issued to voters.

Lambeth Youth Council will only accept one application for each post (one Youth Mayor and one MYP application) from each school, college or youth centre in the borough.

## **5. Emergency Medical Information / Consent to Activities**

This form should be completed by your parent/guardian. The Emergency Medical Information / Consent form is there so your parents or guardians can confirm that they are happy for you to be involved in the 2011 Lambeth Youth Elections.

Parents/guardians completing the form will need to provide contact details so that we can get in touch with them in case of a medical emergency.

There is also space for parents/guardians to list any medical and/or dietary requirements you may have. Candidates who do not submit a completed Parent / Guardian consent form by the application deadline will not be able to stand in the 2012 Lambeth Youth Elections.

## **6. Photographic Release Form**

The Photographic Release Form is there so your parents or guardians can confirm that they are happy for you to have your picture taken as part of the 2012 Lambeth Youth Elections and appear in any material to promote or support Lambeth Council's services.

Your parents / guardians do not have to consent to your image being used, but a completed form must be submitted with your application for your application to be valid (if your parents / guardians are not happy for your image to be used, they just need to tick all the 'No's on the form).

## **7. Supporting Signatures Form**

All candidates standing in the elections must have the backing of 35 'official supporters'.

Use the Supporting Signatures Form to record the names, telephone numbers, e-mail addresses and signatures of your 'official supporters'.

Your 'official supporters' must be young people who are aged 11 – 19 and eligible to vote in Lambeth's Youth Elections.

## **8. How to submit your application**

Please submit your completed Registration forms by midday on **Friday 16<sup>th</sup> December 2011** to:

**Lambeth Youth Elections  
Lambeth Youth Council  
B17 Lambeth Town Hall  
Brixton Hill  
London SW2 1RW**

Due to our tight timescale, late or incomplete applications cannot be considered.

## **9. What happens now?**

- Once received, your forms will be checked to ensure they have been completed correctly.
- A letter/email will be sent out to you by 31<sup>st</sup> January 2012 confirming whether or not your application has been successful.
- Successful applicants will be given details of the two candidate training days to be held on Saturday 4<sup>th</sup> and Sunday 5<sup>th</sup> February 2012.
- Following the training days, candidates will be encouraged to campaign around the borough for votes.
- Voting in the elections will open borough-wide on Monday 5<sup>th</sup> March 2012.
- Election results will be announced at an event on Friday 23<sup>rd</sup> March 2012. All candidates will be invited to the event along with their family and friends.

## **10. Questions**

If you have any questions which have not been answered by reading these guidance notes, please contact Dianne Jones at Lambeth Youth Council using the following contact information:

Telephone: 020 7926 2169  
Mobile: 07852 722973  
E-mail: [dajones@lambeth.gov.uk](mailto:dajones@lambeth.gov.uk)



# Lambeth Youth Mayor and Member of Youth Parliament (MYP) Candidate Nomination Form

Name:

---

Address:

---

---

---

Postcode: \_\_\_\_\_

Telephone: \_\_\_\_\_

Mobile:

---

Email:

---

Date of Birth: \_\_\_\_\_

Age: \_\_\_\_\_

Gender: \_\_\_\_\_

School / College / Employer (if applicable):

---

---

What position are you nominating yourself for? (Please tick one)

- Youth Mayor*
- UK Youth Parliament*

*I want to be Lambeth Youth Mayor / Member of Youth Parliament because...*

### **Advocate Details**

Name:

---

—

Organisation:

---

Telephone:

---

Signature:

---

Declaration:

I confirm that the applicant is known to be, and that I support his/her application for the role of Youth Mayor/UK Youth Parliament representative.

### **Equal Opportunities Monitoring**

Gender :

- Male
- Female

Do you consider yourself to be disabled?

- Yes
- No
- Prefer not to say

Ethnicity:

- Asian / Asian British
- Black / Black British
- Mixed

- White
  - Chinese
  - Other (please state)
- 

Nationality :

---

Languages spoken other than English:

---

Where did you hear about the Lambeth Youth Mayor / UK Youth Parliament Elections? (Please state)



---

## PARENT / GUARDIAN CONSENT FORM

Young Person's Name: \_\_\_\_\_

### Parent / Guardian Contact Details

This form is to enable you to provide formal consent for your child to take part in the 2012 Lambeth Youth Elections. Please complete it as fully as you can.

<b>Name</b>			
<b>Address</b>			
		<b>Postcode</b>	
<b>Telephone</b>			
<b>Mobile</b>			
<b>Relation to young person</b>			

### Emergency Contact Details

In case you are not available in the event of an emergency, please provide details of an alternative contact who we can speak to about the young person in your care.

<b>Name</b>			
<b>Address</b>			
		<b>Postcode</b>	
<b>Telephone</b>			
<b>Mobile</b>			
<b>Relation to young person</b>			

Declarations:

I have read the information supplied by the organisers and give permission for the young person named above to participate in the Lambeth Youth Mayor / UK Youth Parliament Elections 2009 (please circle).

Yes No

I give permission for Lambeth Youth Council to collect and store personal data about the activities in which the young person participates for monitoring purposes. I understand that the data will be held in line with the Data Protection Act 1988 (please circle).

Yes No

In the event of an accident or emergency, I give my consent to the medical treatment of my child if necessary whilst he / she is taking part in Election activities.

Yes No

**Does your child suffer from any medical conditions, such as allergies, asthma, diabetes etc?**

.....

**Is your child currently taking any form on medication?**

.....

**Are there any activities in which your child should not take part?**

.....

**Please indicate any special dietary requirements your child may have:**

.....

**Is there any other information regarding your child of which staff should be aware?**

.....

<b>Name (block capitals):</b> .....	
<b>Signature:</b> .....	<b>Date:</b> .....



**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

I declare that I am the person named above.

I declare that I am the parent/guardian of the person named above

**Name of parent or guardian  
if subject is under 18:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Declaration:**

I give full consent for my / my child's photographs to be taken and published in any material to promote or support Lambeth Council's services and/or appear in Lambeth Council publicity. I understand that the photographs will not be passed onto another agency without my consent.

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_



## Lambeth Youth Mayor & Member of Youth Parliament (MYP) Candidate Supporting Signatures Form

Use the form below to record the names, telephone numbers and signatures of your 35 official supporters.

Name	Telephone	E-Mail	Signature
1			
2			
3			
4			
5			
6			

7			
8			
9			
10			
11			
12			
13			
14			
15			
16			

17			
18			
19			
20			
21			
22			
23			
24			
25			
26			

27			
28			
29			
30			
31			
32			
33			
34			
35			

If you have any questions about the Lambeth Youth Elections please contact Dianne Jones on 020 7926 2169 or 07852 722973, or email [dajones@lambeth.gov.uk](mailto:dajones@lambeth.gov.uk)

## **DATES TO BEAR IN MIND**

### **2011**

Friday 16<sup>th</sup> December

Deadline for candidate nominate forms

Tuesday 20<sup>th</sup> December

Successful candidates confirmed

### **2012**

Saturday 7<sup>th</sup> and Sunday 8<sup>th</sup> January

Candidate training at Lambeth Town Hall

Monday 9<sup>th</sup> to Friday 27<sup>th</sup> January

Candidates start campaigning

Monday 30<sup>th</sup> to Wednesday 15<sup>th</sup> February

Online voting

Monday 20<sup>th</sup> February

Election results night

## Checklist

The enclosed forms need to be completed and returned to the address below by **midday on Friday 16<sup>th</sup> December 2011**. Before sending these, please use this checklist to ensure you have completed and enclosed all information. Applications will not be accepted if any forms are not fully completed or information has not been provided.

Have you:

- Read the guidance notes and are clear about what the role/s involve?
- Completed and enclosed your candidate nomination form, with sign off from your advocate?
- Had the consent form completed by your parent/guardian?
- Had the photography consent form completed by your parent/guardian (or you if over 18)?
- Recorded the names, telephone numbers and signatures of your 35 official supporters?

If yes to all above, please post or hand deliver to:

Lambeth Youth Council  
Room B17, Lambeth Town Hall  
London SW2 1RW